<u>Chrome</u>

1. In the browser bar, enter:

chrome://settings/clearBrowserData

- 1. Select the following:
 - Browsing history
 - $\circ \quad \text{Download history} \\$
 - \circ \quad Cookies and other site and plug-in data
 - Cached images and files

From the Obliterate the following items from: drop-down menu, you can choose the period of time for which you want to clear cached information. To clear your entire cache, select the beginning of time.

- 1. Click Clear browsing data.
- 2. Exit/quit all browser windows and re-open the browser.

Firefox

1. From the History menu, select Clear Recent History.

If the menu bar is hidden, press Alt to make it visible.

- 1. From the Time range to clear: drop-down menu, select the desired range; to clear your entire cache, select Everything.
- 2. Next to "Details", click the down arrow to choose which elements of the history to clear; to clear your entire cache, select all items.
- 3. Click Clear Now.
- 4. Exit/quit all browser windows and re-open the browser.

Microsoft Edge

- 1. In the top right, click the Hub icon (looks like three horizontal lines).
- 2. Click the History icon, and then select Clear all history.
- 3. Select Browsing history, then Cookies and saved website data, and then Cached data and files. Click Clear.
- 4. After the "All Clear!" message appears, exit/quit all browser windows and re-open the browser.

Internet Explorer 9 and higher

1. Select Tools (via the Gear Icon) > Safety > Delete browsing history....

If the menu bar is hidden, press Alt to make it visible.

- 1. Deselect Preserve Favorites website data, and select:
 - Temporary Internet files or Temporary Internet files and website files
 - Cookies or Cookies and website data
 - o History
- 2. Click Delete. You will see a confirmation at the bottom of the window when the process is complete.
- 3. Exit/quit all browser windows and re-open the browser.